



St.MARTIN'S ENGINEERING COLLEGE

DHULAPALLY, SECUNDERABAD – 500 100

EXAMINATION COMMITTEE

ACTION PLAN

S. No.	Action Points	Points Discussed	Action Taken	Status
1	1.Nominal Rolls 2.Mid Exams 3.External Lab and Theory Exams	1.Preparation of Nominal Rolls 2.Uploading of Fortnight 3.Attendance of All branches 4.Mid Examination Time Tables 5.Mid Exams Question paper 6.Preparation of Mid Exams Seating plan 7.Uploading mid marks in JNTUH 8. External Examination Notification. 9.External Exam Registration 10.External Exam Time Table 11.Issue of Hall Tickets	Conduct 1. Mid Exams 2. External Lab Exams 3. External Theory Exams	Effectively Conduct Exams withought any Problem


CONVENER